

General Conditions for Candidates

1. Candidates should possess the prescribed qualification and experience as on the closing date of application, as prescribed by the University from time to time for the respective posts. All the above posts carry UGC pay scales plus admissible allowances. Candidates are required to produce specific certificates as per eligibility conditions. The posts are being advertised keeping in view the broad areas of specialization in subjects. However, the Department concerned may have specific requirement of specialization.

The applications received may be screened for the short listing and recommending the candidates to be called for the interview. More stringent criteria may be applied for short-listing the candidates to be called for interview.

Further, merely fulfilling the minimum qualifications or the eligibility criteria does not entitle a candidate to be necessarily considered or called for the interview. More stringent criteria may be applied for short-listing the candidates to be called for interview.

Publications 'under submission' or submitted to referees will not be considered towards points for publication criteria. Further all the items for which points are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.

The minimum API score requirement for the post of Professor and Associate Professors will be as indicated in the screening guidelines attached herewith.

2. Application fees and forms are to be submitted as per details given below:

- Fees for Professor and Associate Professor
 - Rs.2000/- for UR category.
 - Rs. 1000/- for SC/ST/PWD category.
- Fees for Assistant Professor
 - Rs.300/- for UR/OBC category.
 - Rs. 150/- for SC/ST/PWD category.

* Fees once paid will not be refunded under any circumstances

The forms have to be filled online only, as available on the website of University alongwith the instant advertisement, within the prescribed time limit indicated in the advertisement. No offline forms would be accepted, except for the persons with disability (PwD) candidates. PwD candidates have the option to apply either online or offline. Payment should be made online only, through credit/debit card.

Application received without complete information or without requisite fees shall be rejected.

Candidates applying for more than one post/department must apply separately and pay fees separately. Further, applications will not be allowed to be withdrawn nor the fees would be refunded or kept in reserve for any future recruitment.

3. The reservation for OBC (non-creamy layer), SC, ST and Persons with Disability (PwD) candidates will be applicable as per the Central Government norms. Candidates seeking reservation benefits available for SC/ST/OBC/Persons with Disability must ensure that they are entitled to such reservation as per Govt. of India lists/rules/norms. They should also be in possession of the certificates in the format, prescribed by the Union Government.

The PWD candidates with less than 40% of relevant disability shall not be considered. The disability certificate will be issued by competent authority duly authorized by the Central or State Government.

4. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the University shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.

Candidate should report to the interview along with all the testimonials/certificates in original along with photo ID. A set of certificates/testimonials with respect to the qualification and experience indicated in the forms, duly certified by the applicant should be submitted on the day of the interview.

5. Candidates serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit their 'No objection Certificate' at the time of interview, if not submitted earlier.
6. (a) No correspondence or personal enquiries shall be entertained by the University.
(b) All Correspondence from the University including interview call, if any shall be sent to the e-mail ID provided by the candidate.
7. Canvassing in any form will be treated as disqualification.
8. Applications which do not meet the criteria given in this advertisement & / or incomplete applications are liable to be summarily rejected
9. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material / information while submitting the application and self-certified copies/testimonials.
10. The number/category of posts advertised may vary, and the University reserves the right not to fill up some or all the posts advertised, if the circumstances so warrant.
11. The University shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are false or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the University.
12. The University reserves the right to withdraw any advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
13. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves right to modify/withdraw/cancel any communication made to the candidate.
14. In case of any dispute/ambiguity that may occur in the process of selection, the decision of University shall be final. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
15. Candidates called for interview shall not be paid any TA/DA.
16. The University reserves the right to offer the post at a level lower than that advertised/applied, or on contract basis depending upon the qualifications, experience and performance of the candidate.

17. Last date for submission of application is as per the advertisement uploaded on the website. Offline forms submitted by PwD candidates, may be sent to **the Registrar, University of Delhi, Delhi – 110007, ONLY through Speed/Registered post (Within India). From Outside India completed application in the prescribed form may be sent to the Registrar, University of Delhi, Delhi – 110007, India through international post/courier.** Please superscribe the post applied for (in bold) on the envelope. Please note that application forms shall not be accepted in person. The University shall not be responsible for any delay/loss due to postal or technical reasons.

REGISTRAR